



Abilities Manitoba is a network of service providers who exists to foster excellence in services to people with intellectual disabilities. Abilities is currently partnering with the Province of Manitoba (Community Living disABILITY Services) to trial the use of Personal Outcome Measures (POMs) within Manitoba as part of the Quality Framework. A pilot project will utilize POMs within 5-6 organizations that provide services to individuals with intellectual disabilities and evaluate the impact, data and benefits. As part of this pilot, Abilities Manitoba is seeking applicants for the following opportunity:

### **Quality Specialist**

**Full time Term position beginning January 6<sup>th</sup>, 2020, ending March 31<sup>st</sup>, 2021**

Applicants must have the following qualifications and attributes:

- Post-secondary certificate, diploma or degree in a relevant social science or human services field
- Five years' experience providing supports to people with disabilities in a community setting.
- Knowledgeable of the history and current context of services to people with disabilities within Canada.
- Ability to build rapport and create a safe environment quickly and effectively
- Demonstrated understanding and experience teaching adult learners
- Excellent organizational skills.
- Excellent communication skills - verbal and written
- Comfortable adopting and utilizing new technologies
- Ability to work independently, under pressure and meet competing demands and deadlines.
- Access to own transportation for work hours, some travel required.
- Criminal Record Check acceptable to the Employer
- Clear Child Abuse Registry Check and Adult Abuse Registry Check

Note: Formal training in the use of Personal Outcome Measures is an asset.

**Secondment Opportunity:** We are open to working with an agency on a secondment basis. If you are interested in pursuing a secondment, please attach a letter of support from your Executive Director/CEO or Board of Directors.

This document is available in alternative formats. For assistance, please contact Leanne Fenez at [qa@abilitiesmanitoba.org](mailto:qa@abilitiesmanitoba.org) or 204-791-9319.



Description of main duties:

- Achieves and maintains Interviewer/Trainer Certification status via training from The Council on Quality & Leadership (CQL)
- Completes Personal Outcome Measures interviews within pilot organizations. (Some travel required).
- Enters information and data into the CQL database
- Prepares and shares written feedback and recommendations following POM interviews.
- Provides regular training to pilot organizations about the use of Personal Outcome Measures.
- Functions as a resource and support to organizations engaged in the pilot program as relates to Personal Outcome Measures.
- Works with the Quality Lead to evaluate and analyze the pilot outcomes.

Salary: \$28.51/hr + benefits

Closing Date: November 19<sup>th</sup>, 2019

Please send résumé and, three employment references including current/most recent employer to:

Leanne Fenez  
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Questions? 204-791-9319

We thank all applicants in advance, but only those chosen for an interview will be contacted. Abilities Manitoba welcomes and encourages applications from people with disabilities. Accommodations are available on request throughout all aspects of the selection process.

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